

# GRAPH EXPO® and CONVERTING EXPO® ATTENDEE HOUSING FORM

Show Dates: October 15-18, 2006

Deadline: September 15, 2006. After September 15, rates may increase and hotel rooms may not be available.

## 1. To Make Reservations

Check Availability Online at [www.graphexpo.com](http://www.graphexpo.com)

Expovision will handle all housing for GRAPH EXPO and CONVERTING EXPO. See following page for instructions, hotel rates and map.

For 20 or fewer rooms you may fax or book online: (703) 205-0235 or [www.graphexpo.com](http://www.graphexpo.com)

For more than 20 rooms please fax or mail this form to:

GRAPH EXPO and CONVERTING EXPO HOUSING  
c/o Expovision  
3141 Fairview Park Drive, Suite 550  
Falls Church, VA 22042  
Fax: (703) 205-0235

For additional information contact Expovision at (800) 305-0039 or (703) 770-3911 or e-mail Expovision at [graphexpo06housing@expovision.com](mailto:graphexpo06housing@expovision.com).

## 2. Hotel Selection

List the three-letter code (from following page), not the names or numbers of your preferences. List six preferences to avoid delay. Hotel assignments will be made based on availability, according to preference. We will contact you in the event that none of your choices are available.

1st Choice Hotel Code	2nd Choice Hotel Code	3rd Choice Hotel Code
<input type="text"/>	<input type="text"/>	<input type="text"/>
4th Choice Hotel Code	5th Choice Hotel Code	6th Choice Hotel Code
<input type="text"/>	<input type="text"/>	<input type="text"/>

## 3. Deposit Information

Reservations will not be processed without proper deposits. A deposit of \$200 per room is required. Deposits are non-refundable after Friday, September 15, 2006. Pay with a credit card or make check payable to: GRAPH EXPO and CONVERTING EXPO HOUSING

I am physically challenged and require a properly designed room. I may also need special assistance from the hotel in the event of an emergency. Please attach a letter with specific needs.

**Credit Card:** Use American Express, MasterCard, Visa, Diners Club or Discover only. If using more than one credit card, please use a separate form for each. Your deposit will be charged to your credit card immediately

Please bill my credit card as follows:

Exp. Date:

<input type="text"/>	<input type="text"/>
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Authorized Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

(As it appears on card)

**Or Pay By Check:** Make check payable to:

GRAPH EXPO and CONVERTING EXPO HOUSING Check # \_\_\_\_\_

Total # of Room Reservations Requested: \_\_\_\_\_ x

U.S. \$ 200 per room Deposit = \_\_\_\_\_

**TOTAL DEPOSIT** = U.S. \$ \_\_\_\_\_

Payment must be included for reservation to be processed.

## 4. Reservation Details

Names of Occupants: <small>(Bracket names of persons occupying same rooms)</small>	Arrival Date	Departure Date	Single One Person One Bed	Double Two People One Bed	Double/ Double Two People Two Beds	Triple Three People Two Beds	Quad Four People Two Beds	* Special Requests
								<input type="checkbox"/> Smoking <input type="checkbox"/> Non-Smoking
								<input type="checkbox"/> Smoking <input type="checkbox"/> Non-Smoking
								<input type="checkbox"/> Smoking <input type="checkbox"/> Non-Smoking
								<input type="checkbox"/> Smoking <input type="checkbox"/> Non-Smoking
								<input type="checkbox"/> Smoking <input type="checkbox"/> Non-Smoking
								<input type="checkbox"/> Smoking <input type="checkbox"/> Non-Smoking

\* Please note that bed types and special requests cannot be guaranteed.

## 5. Confirmation

Confirmation will be sent to you, please provide the following information.

Name \_\_\_\_\_

Country \_\_\_\_\_

Company \_\_\_\_\_

Telephone \_\_\_\_\_

Street or Mailing Address \_\_\_\_\_

Fax \_\_\_\_\_

City, State, Zip \_\_\_\_\_

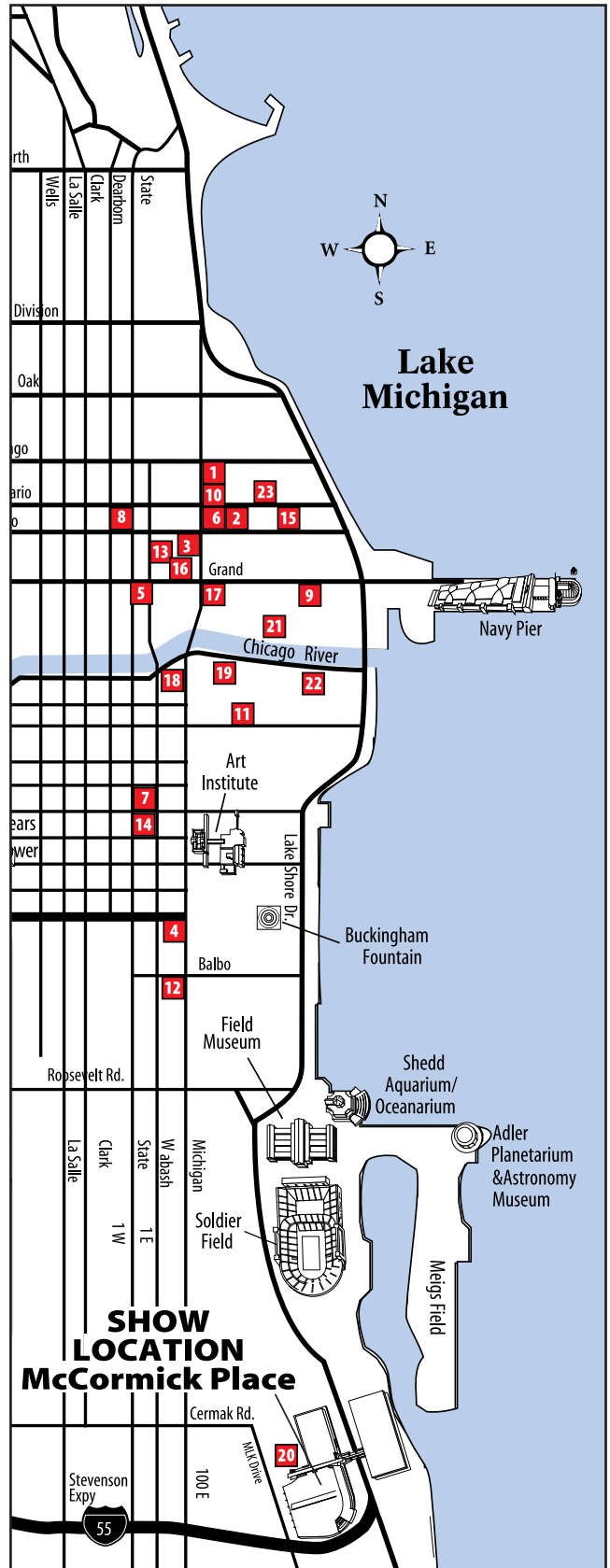
E-Mail Address (needed for confirmation) \_\_\_\_\_

Please retain a photocopy of this form for your records.

## GRAPH EXPO® and CONVERTING EXPO® Hotels and Rates (Hotel locations are indicated on map.)

Hotel Name	Code	Single/Double
1. Allerton Crowne Plaza	ALR	\$184/\$184
2. Best Western Inn of Chicago	BWI	\$130/\$130
3. Chicago Marriott Downtown	CHM	\$229/\$229
4. Congress Plaza Hotel	CPH	\$129/\$129
5. Courtyard by Marriott Downtown	CYM	\$191/\$191
6. Courtyard by Marriott Magnificent Mile	CCM	\$191/\$191
7. Crowne Plaza Silversmith	CPS	\$189/\$189
8. Embassy Suites Chicago Downtown	EMB	\$229/\$254
9. Embassy Suites Chicago Lakefront	ESL	\$231/\$251
10. Fairfield Inn & Suites Chicago Downtown	FAI	\$179/\$179
11. Fairmont Hotel Chicago	FAR	\$225/\$225
12. Hilton Chicago	CHH	\$199/\$219
13. Hilton Garden Inn Chicago Downtown	HGI	\$189/\$189
14. Hilton Palmer House	PLM	\$189/\$209
15. Holiday Inn Chicago City Centre	HCC	\$179/\$179
16. Homewood Suites by Hilton	HOM	\$205/\$205
17. Hotel Inter-Continental Chicago		
Main Tower	HIC	\$219/\$219
Historic Tower	HID	\$249/\$249
18. Hotel 71 (soon to be Solis Chicago Hotel & Spa)	SOL	\$199/\$199
19. Hyatt Regency Chicago	HRC	\$208/\$228
20. Hyatt Regency McCormick Place	HMP	\$245/\$270
21. Sheraton Chicago Hotel & Towers	SHC	\$229/\$229
22. Swissotel	SWS	\$219/\$219

Hotels current occupancy tax is 15.4% (subject to change).



### SHOW LOCATION McCormick Place

## Official Housing Information

1. A deposit is required for each reservation. All deposits must be sent directly to Expovision. Reservations will not be processed without a deposit. Deposits are non-refundable after Friday, September 15, 2006.
2. **DEADLINE DATE: Friday, September 15, 2006.** Reservations, changes, and cancellations must be made through Expovision. After September 15, 2006 group rates and room availability cannot be guaranteed. Expovision will continue to process reservations and changes after this date subject to hotel availability.
3. American Express, VISA, MasterCard, Discover, Diners Club or a check drawn on a U.S. bank made payable to **GRAPH EXPO and CONVERTING EXPO HOUSING** are all acceptable for deposits. Your credit card will be billed immediately for a \$200 deposit per room.
4. Deposits are non-refundable after **Friday, September 15, 2006.**
5. You may make reservations online, by fax or by mail, depending on method of payment and number of rooms requested.
6. If you choose to use your credit card (**for 20 or fewer rooms**) you may book online at [www.graphexpo.com](http://www.graphexpo.com) or fax the hotel application directly to Expovision at (703) 205-0235.
7. If you require **more than twenty rooms**, please fax your list with payment to (703) 205-0235 or mail to:  
**GRAPH EXPO and CONVERTING EXPO HOUSING**  
 c/o Expovision  
 3141 Fairview Park Drive, Suite 550  
 Falls Church, VA 22042
8. Make checks payable to: **GRAPH EXPO and CONVERTING EXPO HOUSING.** Company checks are preferred. If you pay by check, you must mail your reservation form with the check. Your reservation form will **NOT** be processed without the check.
9. You will receive your confirmation directly from Expovision. This is the only confirmation you will receive. You will **NOT** receive one from the hotel. Please provide an e-mail address so that you may receive a confirmation by return e-mail.
10. Please note that special requests and bed types cannot be guaranteed.
11. If you need further assistance, contact Expovision at (800) 305-0039 or (703) 770-3911 or e-mail Expovision at [graphexpo06housing@expovision.com](mailto:graphexpo06housing@expovision.com).

**Discounted Airfares. United Airlines is the official airline for GRAPH EXPO and CONVERTING EXPO. Call United's toll-free number, 1 (800) 521-4041. Make sure you refer to Meeting ID Code 550WR for discounts whether booking through United Airline or your travel agency.**